



Food and Agriculture Organization  
of the United Nations

## FAO-TÜRKİYE FORESTRY PARTNERSHIP PROGRAMME (FTFP)

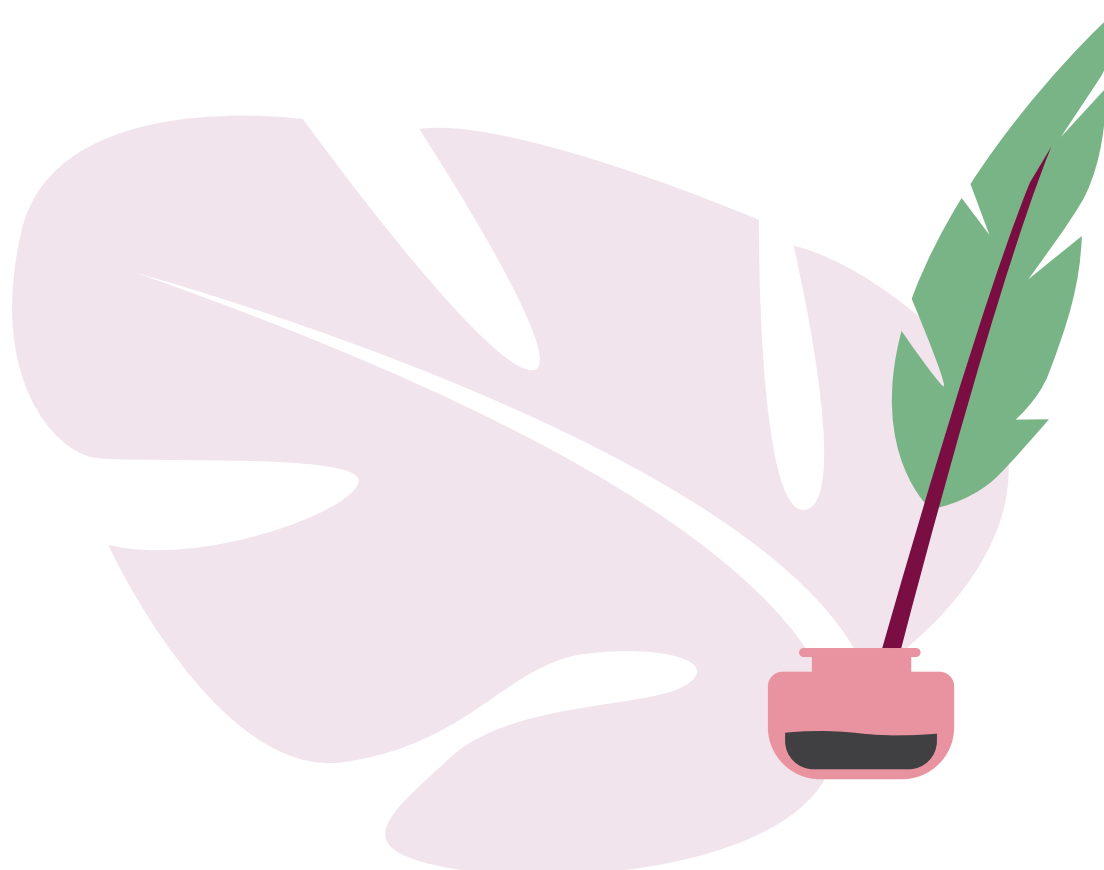
Enhancing the capacity of the International Forestry  
Training Centre Project (GCP/SEC/024/TUR)

# Proposal for Revision of the International Forestry Training Centre (IFTTC)'s Mandate



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# 1. INTRODUCTION

As a country with diverse forest ecosystems and a strong forestry tradition, Türkiye plays a proactive role in regional and international forestry dialogues. The **International Forestry Training Centre (IFTC)** in Antalya, established by the General Directorate of Forestry (GDF), is a flagship institution of the country, dedicated to training foresters and decision-makers. With its strategic location, bridging Europe, Asia and the Middle East, the Centre is uniquely positioned to become a hub for regional knowledge exchange and technical capacity building.

Since its establishment, IFTC has hosted numerous training sessions, workshops and expert meetings targeting national and international forestry professionals. It has also contributed to advancing Türkiye's commitments under major multilateral frameworks.

This report builds on a study reviewing the current situation of the Training Centre. It examines current difficulties, notably the absence of a functional mandate and inadequate legal regulation, inability to comply with international standards, and lack of accreditation and an independent financial structure, among others. The status, mandates, aims and activities of a number of similar national and international training institutions/centres are also explored for the purposes of comparison.

Finally, the report provides suggestions and recommendations to address challenges to the development of the Centre's capacity and ability to offer forestry training in line with global forestry needs and international standards.



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## 2. CURRENT MANDATE OF THE TRAINING CENTRE

The International Forestry Training Centre (IFTC) operates under the authority of the General Directorate of Forestry (GDF) of the Republic of Türkiye. The Centre was established with the purpose of enhancing technical and institutional capacities in the field of forestry, both nationally and internationally (Annex 1 and Annex 2), in accordance with Directive No. E-52912620-010.04-14355856, dated 10 January 2024.

The Directive provides the legal and administrative basis for the establishment, organizational structure and operational principles of IFTC. It outlines the responsibilities and working procedures of the Centre and affirms its role as a central hub for knowledge exchange, vocational training and international cooperation in forestry-related disciplines.

The establishment of IFTC reflects Türkiye's commitment to sustainable forest management, international collaboration and the professional development of forestry personnel. With its dedicated facilities, experienced staff and strategic mandate, the Centre serves not only the personnel of the General Directorate of Forestry, but also forestry professionals and institutions from around the world.

### 2.1. Duties of the Training Centre

The current duties, working procedures and guidelines of IFTC, endorsed and published in GDF Directive No. E52912620-774-01.01-11658-790, dated 26 April 2024, are presented below.

**INTERNATIONAL FORESTRY TRAINING CENTRE DIRECTORATE**  
**DIRECTIVE ON DUTIES AND WORK**  
**PART ONE**  
**Initial Provisions**

**Objective**

**ARTICLE 1** (1) To provide training at national and international levels, within the scope of the effective use of natural resources and the development of experience and technologies, human resources and administrative activities in the field of forestry, for expert personnel in forest fires and forestry works.

**Scope**

**ARTICLE 2** (1) This Directive covers procedures and working principles relating to the organizational structure and duties of the International Directorate of Forestry Training Centre within the General Directorate of Forestry.

**Basis**

**ARTICLE 3** (1) This Directive has been prepared based on:

- a) *Forest Law* No. 6831, dated 31 August 1956
- b) Law No. 3234 on the "Amendment and Adoption of the Decree Law on the Organization and Duties of the General Directorate of Forestry", dated 31 October 1985
- c) Regulation No. 27815 on "the Establishment and Duties of the Provincial Organization of the General Directorate of Forestry", published in the Official Gazette, dated 24 January 2011

**Definitions**

**ARTICLE 4** (1) In this Directive:

- a) "Ministry" refers to the Ministry of Agriculture and Forestry.
- b) "General Directorate" refers to the General Directorate of Forestry.

- c) "IFTC" refers to the International Forestry Training Centre.
- d) "Director" refers to the IFTC Director.
- e) "Assistant Director" refers to the administrative and/or technical deputy directors in charge of IFTC Managers.
- f) "Chief Office" refers to the Administrative and Social Affairs Chief and the Training Chief.
- g) "Trainer" refers to persons assigned to present the subjects specified in the IFTC training modules.
- h) "Training" refers to all kinds of activities aimed at developing human resources in line with policies determined by the General Directorate of Forestry.
- i) "Certificate of Participation" refers to the document presented to persons who participate in training, seminars or similar activities as part of IFTC training modules.
- j) "Certificate of Achievement" refers to an official certificate of successful completion and fulfilment of programme requirements, such as training, seminars or similar activities organized by IFTC.
- k) "Accounting Officer" refers to the person responsible for the accounting unit in charge of the IFTC Directorate.
- l) "Auxiliary staff" refers to employees who provide support to managers or experts and generally work in areas such as office work, cleaning, security, technical support and other staff determined by the General Directorate of Forestry.
- m) "Accommodation (Shelter) Facility" refers to accommodation facilities within IFTC.

## **PART TWO**

### **Organizational Structure**

#### **Organizational structure and duties**

**ARTICLE 5** (1) IFTC is a provincial unit affiliated with the Antalya Regional Directorate of Forestry. It operates under the coordination of the relevant departments of GDF to implement the training, publication and operational activities mandated by the General Directorate.

#### **Management structure and management**

**ARTICLE 6** (1) The activities of IFTC established with the GDF's approval for field organizations, dated 7 June 2016 and numbered 31089300-601.01/5, are carried out by:

- a) the Director
- b) the Deputy Director
- c) the Administrative and social affairs chief
- d) the Education chief
- e) Auxiliary staff
- f) Service units.

**ARTICLE 7** (1) IFTC has three main service units:

- a) The Administrative section
- b) The training section (meeting room with a capacity of 120 people, 1 study hall, theoretical and practical classrooms each with a capacity of 18 people, and a simulation training section)
- c) An accommodation facility consisting of:  
Osman Çolpak Accommodation Facility (80-bed capacity at Nebiler Campus)

Central guesthouse (3 training halls for 66 people with 180-bed capacity in the Antalya Regional Directorate of Forestry Campus).

### **Financial affairs**

**ARTICLE 8** (1) Accounting practices are implemented in accordance with Regulation No. 26039 on “Social Facilities Operated by Public Institutions and Organizations Principles and Procedures”, issued by the Ministry of Finance, and dated 30 December 2005.

(2) Training fees collected from trainees attending training in training centres, accommodation fees, subsistence fees and similar revenues are recorded as income to the facility.

(3) The amounts of training and accommodation fees collected from trainees at the IFTC Directorate are determined by the General Directorate. The prices applied are determined by the Framework of Public Social Facilities and cannot be lower than the cost of the services provided.

(4) Meals and other service fees excluding accommodation may be determined separately by IFTC or the personnel of other public institutions and organizations.

(5) All kinds of goods procurement, service procurement and construction work of directorates are carried out by this unit within the framework of the relevant legislation.

(6) The needs of IFTC are met from the relevant chapter of special budget income and expenditure account codes.

### **Duties of the Training Centre**

#### **ARTICLE 9 (1) Duties of UOEM\**

a) To organize training, seminars or similar activities for expert staff at the national level in forest fires and forestry work within the scope of the effective use of natural resources and the development of experience and technologies, human resources and administrative activities in the field of forestry.

b) To organize diverse training, seminars and activities, especially on forest fires, at the international level.

c) To organize diverse training, seminars and activities for General Directorate of Forestry staff at the national level, other public institutions and organizations, forest volunteers and non-governmental organizations.

c) To organize activities to meet social and morale-related needs.

d) To organize similar duties assigned by the General Directorate.

### **Duties of the Director**

**ARTICLE 10** (1) The Director is the immediate supervisor of all staff of the Training Centre. The Director is primarily responsible for all activities of the Training Centre. The Director is the chief executive officer for income and expenses.

### **Duties of the deputy directors**

**ARTICLE 11** (1) He/she is primarily responsible to the director for the realization, follow-up, supervision and oversight of all kinds of activities related to his/her unit in accordance with his/her position within the management structure. He/she also performs other duties assigned by the Director.

### **Duties of the units**

**ARTICLE 12** (1) Duties of the Chief of Administrative and Social Affairs:

a) Personnel affairs and correspondence

b) Personnel affairs, general organization of documentation and archive activities, execution, etc.

- c) Financial affairs (collection, disbursement, budget, etc.)
  - d) Auxiliary services
  - e) Repair, maintenance, cleaning, security, transport and shuttle services, subsistence, social activities, etc.
  - f) Technical services
  - g) Maintaining all electrical and electronic systems in constant working order, etc
  - h) Accommodation facility services: It covers the operations and procedures of the shelter facilities under the UOEM Directorate.
  - i) The fulfilment of other duties to be assigned by the Director.
- (2) Duties of the Training Chief:
- a) Carry out duties specified in Article 20/e of the Regulation on the Establishment and Duties of the Provincial Organization of the General Directorate of Forestry.
  - b) Follow-up on annual training programmes and practices.
  - c) Carry out monitoring, data preparation and archiving of assessment and evaluation records.
  - d) Prepare and distribute diverse visual, audio-visual and printed materials for use in training programmes.
  - e) Organize the work and transactions of persons receiving or giving national and international training.
  - f) Carry out studies on agreements, programmes, projects and similar topics in conjunction with institutions and organizations abroad.
  - g) Follow developments in information technologies used in training by the Directorate, and prepare or have prepared the informatics software and hardware needed within the scope of studies.
  - h) Provide the necessary infrastructure and carry out studies on widening international access, to enable the training activities of the Directorate to be carried out nationally and internationally through distance education technologies.
  - i) Fulfil other duties to be assigned by the Director.
- (3) Auxiliary staff duties:
- a) Office work: Mail and file organization, document preparation, telephone and e-mail traffic to carry out office work such as administration.
  - b) Cleaning: Be responsible for the cleanliness of the office or workplace, and maintain order.
  - c) Security: Take the necessary precautions to ensure the safety of the workplace, employing security systems when necessary.
  - d) Technical support: Assist in the maintenance and troubleshooting of technological equipment such as computers, printers, telephones, etc.
  - e) Support services: Prepare materials and general support services for meetings, events and guests.
  - f) Other tasks: Perform other duties as required by the employer or manager to support the general functioning of the Training Centre.

**PART THREE**  
**Miscellaneous and final provisions**

**Provisions**

**ARTICLE 13** (1) In cases no relevant provision in this Regulation applies, the Regulation on the Establishment and Duties of the Provincial Organization of the General Directorate of Forestry and the Regulation on the State Forestry Enterprises Revolving Fund shall be applied by analogy.

**Enforcement**

**ARTICLE 14** (1) This Directive enters into force on the date of its publication.

*This directive enters into force following the approval of the General Director of Forestry.*

**Execution**

**ARTICLE 15** (1) The provisions of this Directive shall be executed by the General Director of Forestry.

## **2.2. Other issues and studies undertaken for the development of IFTC**

The International Forestry Training Centre (IFTC), operating under the General Directorate of Forestry (GDF), serves as a centre of excellence for forestry training and capacity building at the national, regional and international levels.

The Centre is responsible for organizing and implementing national and international training programmes, courses, seminars and similar activities aimed at enhancing the technical and professional knowledge and skills of personnel working in the forestry sector.

As a public organization, official operations related to the Centre, such as establishment, restructuring, changes, amendments, closure, and so on, are subject to the approval of the relevant decision-making authorities in accordance with the opinions of the relevant units of GDF and the Regional Forest Directorate.

In the Draft Regulation “Establishment and Duties of the Provincial Organization of the General Directorate of Forestry” (prepared but not yet approved), the duties of the Training Centre are identified as follows:

- a) To organize training, seminars and similar events at the national level to train expert personnel in forest fires and forestry activities, ensure the effective use of natural resources, and contribute to the development of experience, technology, human resources and administrative structure in the forestry sector;
- b) To organize various training programmes, seminars and events at the international level, focusing in particular on forest fires;
- c) To organize diverse types of training, seminars and events for the personnel of the General Directorate of Forestry, as well as for other public institutions, forest volunteers and civil society organizations;
- d) To organize activities to meet social and morale-related needs;
- e) To carry out similar duties assigned by the General Directorate of Forestry.

Additionally, regular activities carried out within the scope of the Centre’s training programme include:

- the reparation of annual, monthly, etc. training programmes (identifying training topics, scheduling, duration, number of participants, etc.);
- coordination with relevant GDF units for the organization and approval of the training programme;
- announcing the training programmes to relevant institutions and individuals, primarily in CCA countries, through the media, brochures, the internet and other communication channels;
- defining the selection criteria and requirements for forestry experts to attend the training;
- communicating countries sending experts for training, especially from the CCA region;
- coordinating with universities and related faculties to secure trainers according to the selected training modules;
- preparing training infrastructure (classrooms, computers, training equipment, etc.);
- securing social amenities (accommodation, cafeteria, resting areas, etc.);
- providing simultaneous translation services and equipment (English, Russian, Turkish);
- preparing certificates/diplomas for participants who successfully complete the training, and recording their details;
- establishing an alumni network to ensure continuous sharing of knowledge and experience among graduated participants.



### 3. STATUS, MANDATE, AIMS AND ACTIVITIES OF SIMILAR NATIONAL AND INTERNATIONAL TRAINING INSTITUTIONS AND CENTRES

#### 3.1 Directorate of International Agricultural Training Center (UTEM)

Founded in 1962, in Ankara, under the name “Ankara Personnel Training Centre”, the initial purpose of this centre was the teaching of modern agriculture methods to technical personnel. Subsequently, the institutional structure, fields of training, targeted staff and curriculum changed several times. Under its present name and structure, the International Agricultural Training Center (UTEM) is affiliated to the Department of Training and Publication as a field unit of the Ministry, in accordance with Cabinet Decree No. 2009/14819, adopted in 2009.

The purpose, scope, basis and organizational structure of UTEM were established by the “Regulation of Duty and Operations of UTEM” (Cabinet Decree No. 2010/27544), endorsed in 2010, with strict consideration paid to the ISO 9001-2008 Quality Management System Certificate.

The main tasks of the Centre are as follows:

- effective use of natural resources, plant, animal and aquaculture products;
- application of information technologies in the field of agricultural;
- support for human resources and rural development, in-service training, improving training effectiveness and issuing training certificates;
- cooperation with the Ministry of National Education and other institutions;
- organizing national and international meetings, panels, conferences, congresses, symposiums, workshops, etc.

At present, UTEM is managed by a director and a deputy director, with services managed by five units: Educational Services, International Relations, Information Technologies, Administrative and Financial Affairs and Business and Social Facilities. In addition, there are also four auxiliary service units, including Quality Management, Internal Control, Civil Defence, and Occupational Health and Safety.

#### 3.2 International Agricultural Research and Training Center, Mene-men-İzmir

Established in 1994, the Agricultural Hydrology Research and Education Center opened in Menemen, İzmir (Cabinet Minister Decision No. 1994/6291), but in 2009, was re-organized and renamed the “International Agricultural Research and Education Center” by a decision of the Council of Ministers. The centre works within the General Directorate of Agricultural Research to implement policies of the Ministry of Agriculture and Forestry.

The mission of the Centre is to increase accessibility to reliable food and high-quality agricultural products, to ensure the sustainable use of agricultural and ecological resources, and to identify and implement policies designed to raise the standard of living in rural communities.

The Centre operates at both national and international levels. In addition to Türkiye, research and training encompasses the countries of the Caucasus, Central Asia, the Middle and Near East, Africa and the Balkans.

The main tasks of the Centre are as follows:

- Prepare, organize, coordinate and conduct consultancy services for projects and training programmes at national and international levels.
- Organize courses, seminars, conferences and similar meetings in accordance with the national and international needs and demands of public, private sector, professional organizations and non-governmental organizations.
- Develop cooperation with research and training organizations, universities and voluntary organizations that conduct studies on similar issues at national and international levels.

### **3.3 International Programme on Research and Training on Sustainable Management of Mountain Areas (IPROMO)**

Organized in 2008 by the Mountain Partnership Secretariat of the Food and Agriculture Organization of the United Nations (FAO), together with the University of Turin, IPROMO is an annual two-week training course on sustainable mountain development. In 2017, the partnership was joined by the University of Tuscia. The training courses now take place in both Piemonte and Trentino, where both partners have training facilities. Held each year under a different sub-theme of mountain management, IPROMO training is hosted in two Italian alpine villages, Ormea and Pieve Tesino.

The main activities of the training focus on capacity development. The programme offers courses to practitioners, technicians and officers of governmental institutions, as well as public, private and non-governmental organizations on the sustainable management of mountain areas. Courses available over the summer months teach participants how to assess the potential ecological and social impacts of different management policies.

Since the beginning of the collaboration, IPROMO has delivered training to over 400 officers, experts and professionals from all over the world, and in particular from mountainous developing countries..

Particular emphasis is placed on involving local communities in the management of mountain ecosystems and economies, learning from experiences, and accessing innovations and traditional knowledge.

Former participants and instructors stay connected and continue to share information through the IPROMO Alumni Network. The course itself was conceived within the framework of the UN Decade of Education for Sustainable Development (2005–2014), coordinated by UNESCO. Some activities that undertaken to promote the development of capacities on sustainable mountain development also contribute to Sustainable Development Goals 1, 2, 6, 12, 13 and 15.

A comprehensive survey carried out after ten years provided positive results and feedback for the improvement and scaling up of the course. Participants emphasized that their careers had benefited from the IPROMO course. They had shared IPROMO presentations with their colleagues, and remained in contact with other participants, developing joint activities.

### **3.4 Regional Community Forestry Center for Asia and the Pacific (RECOFTC)**

In the late 1970s, there was a growing consensus that government-controlled forestry was inadequate. Following decades of centralized control and policies that focused on natural resource extraction, the Asia-Pacific region was experiencing a rapid loss in forest cover and a corresponding decline in the livelihoods of hundreds of millions of forest-dependent people. It also became clear that a lack of technical knowledge, skills and effective approaches were hindering policymaking and the implementation of community forests.

Awareness of these issues as well as concern about inappropriate resource management led to the founding of the Regional Community Forestry Center for Asia and the Pacific (RECOFTC) in 1987. The Center was founded based on a cooperative agreement between FAO, the Government of Switzerland (through the Asian Development Bank) and Kasetsart University in Bangkok, Thailand. In the subsequent decades, the vision of RECOFTC has provided clear direction acting as a stabilizing goal in a world of rapid change.

Following its recognition as an autonomous international organization, RECOFTC began to expand into regional countries. With headquarters in Bangkok, the Center established country offices in Cambodia, Indonesia, Laos, Myanmar, Nepal and Viet Nam. In 2018, the organization adopted a new name: “The Center for People and Forests”.

To achieve its mission, the Center embraces a philosophy secured in lessons learned from 30 years of implementation: local people are the best managers and stewards of forests and their landscapes. This philosophy is embedded in the Guiding Principles of the Center, which are designed to realize the full potential of the organization’s vision and mission:

- Clear and strong rights are essential.
- Meaningful engagement between communities, the private sector and government is imperative.
- Good governance is the bedrock of community-friendly national forest policies, programmes and regulatory frameworks.
- A fair share of benefits for local people is needed to help reduce poverty and motivate active participation in forest governance and sustainable management.

RECOFTC builds the capacity of communities, governments, civil society organizations and companies to help achieve the UN Sustainable Development Goals and Agenda 2030. Since 1987, the Center has trained over 60 000 people across the Asia-Pacific region.

RECOFTC’s strategic plan for 2023–2028 describes four interlinked goals and strategies: (1) enhanced climate change adaptation and mitigation, (2) Improved gender equality and social inclusion, (3) improved governance and respect for rights, and (4) increased economic benefits for communities.

The Center has also created an e-learning course catalogue to allow interested parties to learn more about the training programmes and courses it offers. The catalogue offers users free access to the most current knowledge on community forestry and specialized training programmes. It is divided into five main units: Executive Office, Knowledge Management, Information Technology, Programme Coordination and Technical Services, and Corporate Services.

RECOFT has also expended significant efforts in establishing cooperation and partnerships with national government bodies, regional and international organizations, and the private sector.

### **3.5 European Forest Institute (EFI)**

Founded in 1993, with headquarters in Joensuu, Finland, the European Forest Institute (EFI) aims to enhance international forest research and provide decision-makers with unbiased forest-related information at a pan-European level. At present, the Institute comprises 25 Member Countries and 116 member organizations from 36 different countries. This extensive membership, together with a staff of over 100 experts, places EFI in a unique position to generate, connect and share knowledge at the interface between science and policy.

The Center's globally recognized science-policy platform provides forest-related knowledge for building a sustainable future. This knowledge and the EFI's underlying vision are organized around three interconnected and interdisciplinary themes: bioeconomy, resilience and governance. Accompanying these themes are three strategic goals: 1) promoting ambitious forest-centred research and innovation across Europe; 2) supporting science-informed policies to address societal challenges and opportunities; and 3) raising awareness in society of the importance of forests.

The EFI's strategic activities focus on three areas:

- European forest science to strengthen the role and use of forest-related scientific knowledge
- building and generating high-impact research, foresight and policy analysis for policymaking;
- facilitating networking for the sharing, exchange and use of knowledge to bridge gaps between scientists, media, policymakers, practitioners and society, by encouraging synergies across disciplinary and sectoral boundaries.

Structurally, the EFI consists of a Council, a Board, a Secretariat and a Scientific Advisory Group.

The Council is the highest decision-making body of EFI. It consists of representatives of the Member Countries, and meets in ordinary session every three years. The Council provides valuable inputs into the strategic policy framework of EFI activities, ensuring that EFI services align with the priorities and needs of its Member Countries.

The Board of EFI establishes and reviews the overall research framework and the strategy of the Institute, and supervises the Secretariat. Board members are not representatives of any government or organization. Four Board members are elected by the EFI Council and four by EFI Associate Members.

The Scientific Advisory Board contributes to the research and policy support activities of EFI. Its work includes anticipating future research needs, stimulating research and study initiatives, and monitoring EFI's activities.

EFI builds capacity among scientists, policymakers and practitioners to enable them to address future societal, scientific and communication needs. In cooperation with the International Union of Forest Research Organizations (IUFRO), it also supports European countries' efforts for forestry-based strategic and science-based cooperation with neighbouring regions and key countries in other continents.

Furthermore, EFI promotes sustainable forest and land use to help protect and restore forests, advance climate change mitigation and support poverty alleviation. It also fosters legal, deforestation-free and sustainable commodity production and trade by facilitating partnerships between producing and consuming countries. EFI works with a wide range of funders and manages multi-donor trust funds.

### **3.6 Center for International Forestry Research and World Agroforestry (CIFOR-ICRAF)**

Founded in 1993 and 1978, respectively, the Center for International Forestry Research (CIFOR) and the World Agroforestry Centre (ICRAF) united in 2019 to conduct research-in-development on the challenges facing the world's forest and agroforestry landscapes. While CIFOR and ICRAF maintain separate legal entities, CIFOR-ICRAF now operates under a single governing Board with a joint regional structure and partnership networks across Africa, Asia and Latin America.

CIFOR is a non-profit, scientific institution, headquartered in Bogor, Indonesia, that conducts research on the most pressing challenges of forest and landscape management around the world. CIFOR adopts an innovative multidisciplinary approach to inform policies and practices that affect forests and people – and ultimately improve human well-being, protect the environment and increase equity.

The partnership between CIFOR and ICRAF leverages nearly five decades of trusted science and extensive partnership networks. CIFOR-ICRAF focuses on five global issues – biodiversity, climate change, value chains, food and equity – supported by its work to harness the power of science and innovation to improve the benefits from forests, trees and soils, through their sustainable management, for a more resilient, equitable and prosperous future. CIFOR is also a Research Center of the Consultative Group on International Agricultural Research (CGIAR).

CIFOR-ICRAF delivers actionable evidence and solutions to transform how land and renewable resources are used, and how food is produced. These include conserving and restoring ecosystems; supporting sustainable supply chains; and responding to global climate, malnutrition, biodiversity and desertification crises – in short, improving people's lives while preserving the environment.

### **3.7 International Institute for Aerospace Survey and Earth Sciences (ITC)**

Based in Enschede, the Netherlands, and founded in 1950s, the International Institute for Aerospace Survey and Earth Sciences (ITC) was formerly an international training institute on a wide range of high-quality and internationally based training programmes in the field of geo-information science and earth observation. Today, the ITC is a Faculty of Geo-Information Science and Earth Observation of the University of Twente. Its training and education domains of expertise include food security and agriculture, forestry, energy, climate change adaptation, urban development, disaster risk reduction and land administration. The overarching goals of the ITC are to equip trainees with state-of-the-art knowledge, skills and competencies in land management, geo-information science and earth observation.

Prior to its unification with the University of Twente, the ITC offered a number training modules on natural resources, forestry and land use, among others, as well as Postgraduate diplomas in forestry, with a focus on rural development, community forestry and the use of GIS in forestry surveys. Today, the basic training and education programmes offered by the ITC include PhD, Masters and postgraduate diplomas as well as a number of short courses in fields related to ITC's areas of focus. About 25 000 trainees around

the word have completed a wide range of courses and programmes based on the ITC's training modules. ITC alumni make up an extensive network of international contacts. Many graduates return to their home country where they have a significant impact, while others work in organizations of the United Nations.

The ITC also provides a significant amount of scholarship support, supported by the Dutch Government, especially to developing countries. Since the late 1960s, more than 30 Turkish forestry and agricultural engineers and GIS specialists have completed ITC training courses in their field of expertise.

### **3.8 Forestry training centres in Switzerland: Lyss and Maienfeld**

In Switzerland, there are two remarkable forestry training centres, located in Lyss and Maienfeld.

The **Lyss Forestry Training Center** is a German and French-speaking College of Higher Education and Training, established in 1970 initially as the Forestry School. Through the years, its focus has evolved, the centre renaming itself the Forestry Training Center to reflect its growing training role. Together with the Coordination and Documentation Centre for Forestry Education and specialist departments for Silviculture and Forestry Engineering, the Center plays an important role in knowledge transfer.

The Training Center focuses in particular on higher professional education in forestry and natural resource management issues. Its main objective is the education and training of foresters, forestry foremen and rangers. It also specializes in the delivery of "custom made" continuing education and training for forestry personnel at all levels.

The Center has 44 rooms available to accommodate trainers, groups as well as guests. The facilities including wooden buildings, accommodation, restauration and other services, all of which offer a platform for the exchange and transfer of knowledge between experts in practical and theoretical matters of forestry. In 1996, the school was recognized as a Higher Technical School and the duration of study was extended to two years.

Over 1 000 foresters have received training, in both German and French, and a number of organized continuing education courses, specifically targeting Lumberjack Foreman and Ranger education, have been programmed at the Center. In recent years, the Forestry Training Center has also become a meeting place for exchanges, hosting and organizing seminars and events, including international meetings and seminars, not limited to forestry professions.

The Forestry Training Center Lyss has more than 30 permanent employees, 22 full-time equivalents, well-qualified and well-versed staff members in administration, and nine specialist subject teachers in forestry. Additionally, the Center has access to network of external teachers.

The other **forestry training centre** in the Alpine region is located in **Maienfeld, Switzerland**. The centre is open to professionals and experts from both Switzerland and abroad and other parties interested in forestry.

The Maienfeld training centre aims to influence activities in the forest, in particular mountain forests, through education and knowledge transfer, with a view to achieving qualitative improvements in forestry organizations and promoting changes in the social perception of services and values provided by the forest and landscape. The educational activities and courses offered include basic professional training, advanced professional training and practice-oriented further training.

## 4. PROPOSED MANDATE OF THE TRAINING CENTRE

This section offers suggestions for changes to the current Directive regarding the duties of IFTC.

The title of the directive should be amended as follows:

### **Directive on Duties and Work of the International Forestry Centre Directorate**

**Article 4 should be amended as follows:**

#### **Definitions**

#### **ARTICLE 4 (1): In this Directive:**

- a) “Ministry” refers to the Ministry of Agriculture and Forestry.
- b) “General Directorate” refers to the General Directorate of Forestry.
- c) “IFTC” refers to the International Forestry Training Centre.
- d) “Director” refers to the IFTC Director.
- e) “Assistant Directors” refers to the administrative and technical deputy directors in charge of IFTC management.
- f) “Chief Office” refers to the Administrative and Social Affairs Chief, and the Training Chief.
- g) “Trainer” refers to persons assigned to present the subjects specified in the IFTC training modules.
- h) “Pool of trainers” refers to a group of qualified and approved individuals registered by the IFTC, who are eligible to deliver training in accordance with the IFTC training programme, training modules and standards.
- i) “Training” refers to all kinds of activities aimed at developing human resources in line with policies determined by the General Directorate of Forestry.
- j) “Certificate of Participation” refers to the document presented to persons who have participated in training, seminars or similar activities as part of IFTC training modules.
- k) “Certificate of Achievement” refers to an official certificate awarded upon completion of the programme and fulfilment of its requirements, such as attendance and successful completion of the training, and assessments conducted through examinations.
- l) “Accounting Officer” refers to the person responsible for the accounting unit in charge of the IFTC Directorate.
- m) “Auxiliary staff” refers to employees who provide support to managers or experts and generally work in areas such as office work, cleaning, security, technical support and other staff determined by the General Directorate of Forestry.
- n) “Accommodation (Shelter) Facility” refers to the accommodation facility within IFTC.

#### **Article 6 shall be amended as follows**

#### **Management structure and management**

**ARTICLE 6 (1)** The activities of IFTC established by the GDF’s approval for field organizations, dated 7 June 2016 and numbered 31089300-601.01/5, are carried out by:

- a) the Director

- b) the Deputy Directors
- c) the Administrative and social affairs chief
- d) the Education chief
- e) Auxiliary staff.

**Article 9 shall be amended as follows:**

**Duties of the Training Centre**

**ARTICLE 9 (1)**

- a) To organize trainings, seminars or similar activities for expert staff at national, regional and international levels in forest fires and other forestry topics within the scope of the effective use of natural resources, and the development of experience and technologies, human resources and administrative organizations in the field of forestry.
- b) To design and implement training activities in a time manner competitive with similar training organizations.
- c) To organize diverse training, seminars and similar events for General Directorate of Forestry staff at the national level, other public institutions and organizations, forest volunteers and non-governmental organizations.
- d) To follow carefully technical developments each year and prepare an appropriate annual work plan based on training requests from institutions and forestry departments.
- e) To integrate up-to-date information obtained from scientific and technical studies into the training programmes and ensure that this knowledge is transferred to the participants.
- f) To maintain, sustain and improve the training facilities, training equipment and tools as well as all kinds of movable and immovable assets of the Centre.
- g) To maintain effective coordination/cooperation with relevant national and international institutions, in particular FAO-SEC, and follow up on processes, in coordination with the Ministry and GDF, to improve the quality, scope and topics of training.
- h) To empower the institutional, legal and technical structure of IFTC and extend the scope of training by increasing the visibility, credibility and sustainability of the Centre at national, regional and international levels.
- i) To ensure the sustainable employment of qualified staff and minimize staff turnover.
- j) To organize activities to meet social and morale-related needs.
- k) To organize similar duties assigned by the General Directorate.

**Article 11 (1) shall be amended as follows**

**Duties of the deputy directors**

**ARTICLE 11 (1)**

(1) Deputy directors are primarily responsible to the director for the implementation, follow-up, supervision and oversight of all kinds of activities related to their unit in accordance with their position within the management structure. Deputy Directors also perform other duties assigned by the Director.

In conclusion, this report reviews key current features of the Training Centre, notably: opportunities and problems faced, advantages and disadvantages related to improvement of the Centre, the existing mandate and duties, the legal and organizational structure, human resources (personnel), financial facilities/difficulties, training capacity and limitations, the scope of training, profiles of trainers and trainees, and the interest of countries in the region. In order to eliminate and/or minimize current shortcomings and

difficulties, some recommendations and suggestions are offered below, based on communications with and the viewpoints of interested staff of related bodies and institutions.

To ensure the development of the Training Centre, the following objectives should be realized:

- Establish a sustainable legal status for the Centre.
- Identify an optimum organizational structure and a detailed mandate and duties.
- Determine the relevant institutional authorities and their responsibilities.
- Establish a training framework in accordance with the goals and objectives of the Centre.
- Maintain adequate human resources (managers and trainers).
- Ensure that the Centre is technically equipped in accordance with international standards and capable of providing professional training opportunities.
- Regulate the Centre's financial resources and their operations.

Within the scope of efforts to improve the institutional structure and develop the training capacity of the Training Centre, the establishment of an Advisory Board, including a Board of Trustees and a Technical Advisory Committee (possibly temporary), could provide support and assist in all aspects of the Centre's operations.





REPUBLIC OF TÜRKİYE  
MINISTRY OF AGRICULTURE  
AND FORESTRY



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