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منظمة  
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# COMMITTEE ON AGRICULTURE

## SUB-COMMITTEE ON LIVESTOCK

### Second Session

16 - 18 July 2024

### Alignment of the Rules of Procedure of the COAG Sub-Committee on Livestock with the Rules of Procedure of COAG

#### Executive Summary

In preparation for the holding of the Second Session in July 2024, some differences between the Rules of Procedure of the Committee on Agriculture (COAG) Sub-Committee on Livestock and the Rules of Procedure of COAG were noted. At its Ninth Meeting on 7 June 2024, the Sub-Committee Bureau proposed to align the Rules of Procedure of the Sub-Committee with the Rules of Procedure of COAG. The Bureau also proposed that the revised Rules of Procedure of the Sub-Committee, aligned with those of COAG, would be presented to COAG at its 29th Session for approval as an Annex to the Second Session report. The COAG 29 Bureau was informed of this proposal at its 13th Meeting on 19 June 2024 and expressed its concurrence to the proposed alignment. This document provides the background to the alignment as well as the proposed revised version of the Rules of Procedure of the Sub-Committee.

### Suggested action by the Sub-Committee

The Sub-Committee is invited to recommend COAG to:

- approve the proposed revision of the Rules of Procedure of the COAG Sub-Committee on Livestock to align them with the Rules of Procedure of COAG.

Queries on the substantive content of the document may be addressed to:

Secretariat of the COAG Sub-Committee on Livestock

Animal Production and Health Division (NSA)

Email: [COAG-Livestock@fao.org](mailto:COAG-Livestock@fao.org)

1. At its 27th Session, the Committee on Agriculture (COAG) established the Sub-Committee on Livestock (the Sub-Committee).<sup>1</sup> It also adopted the Terms of Reference and Rules of Procedure of the Sub-Committee, as contained in Appendix E to the session report.<sup>2</sup>
2. In preparing for the Second Session in July 2024, some differences between the Rules of Procedure of the Sub-Committee and the Rules of Procedure of COAG<sup>3</sup> were noted. These relate to the:
  - time in the session when the Bureau members are elected;
  - length of mandates of the Chairperson;
  - procedure for replacing the Chairperson, in the event of his/her absence; and
  - timing of the sessions.
3. The issue was discussed at the Ninth Meeting of the Sub-Committee Bureau on 7 June 2024. Given that the Sub-Committee is a subsidiary body of COAG, the Bureau proposed to align the Rules of Procedure of the Sub-Committee with the Rules of Procedure of COAG. The Bureau also proposed that the revised Rules of Procedure of the Sub-Committee, aligned with those of COAG, would be presented to COAG at its 29th Session for approval as an Annex to the Second Session report. The COAG 29 Bureau was informed of this proposal at its 13th Meeting on 19 June 2024 and expressed its concurrence to the proposed alignment.
4. The proposed revision of the Sub-Committee Rules of Procedure (in Track Changes) is provided as an Annex to this document.

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<sup>1</sup> C/2021/21, para 19 <https://openknowledge.fao.org/handle/20.500.14283/ne021en>

<sup>2</sup> C/2021/21, para 20 <https://openknowledge.fao.org/handle/20.500.14283/ne021en>

<sup>3</sup> FAO. 2017. *Basic texts of the Food and Agriculture Organization of the United Nations. 2017 edition- Volumes I and II*. Rome. <https://openknowledge.fao.org/handle/20.500.14283/mp046e>

## ANNEX

**Revision of the Rules of Procedure of the COAG Sub-Committee on Livestock  
(in Track Changes)****Rule 1 - Membership**

The Sub-Committee on Livestock (the Sub-Committee) shall be open to all Member Nations of the Committee on Agriculture (the Committee).

**Rule 2 - Chairperson and Vice-Chairpersons**

The Sub-Committee shall elect, from among the representatives of its Members, a Chairperson and six Vice-Chairpersons (Bureau), each coming from one of the following geographic regions: Africa, Asia, Europe, Latin America and the Caribbean, Near East, North America and Southwest Pacific. In electing the Chairperson, the Sub-Committee shall have due regard to the principle of rotation. The Chairperson and the Vice-Chairpersons shall be elected for a period of two years and remain in office until the election of a new Chairperson and new Vice-Chairpersons at the end of the next session of the Sub-Committee when the election is held. The Chairperson shall not be eligible for election for two consecutive terms in the same office. remain in office until the next session of the Sub-Committee and shall be eligible for re-election for no more than one term.

The Bureau shall appoint a first Vice-Chairperson from among its six Vice-Chairpersons. The Chairperson, or the first a Vice-Chairperson in the absence of ~~at~~ the Chairperson, shall preside over the meetings of the Sub-Committee and exercise such other functions as may be required to facilitate its work.

**Rule 3- Sessions**

The Committee shall decide on the timing and duration of the sessions of the Sub-Committee, when required. Sessions of the Sub-Committee shall normally be held once in each biennium and in any case, the Sub-Committee shall hold no more than one session per biennium and the session shall be held with timing that enables the Committee to take into consideration the report of the Sub-Committee. If required, the Sub-Committee may hold additional sessions on the call of the Director-General in consultation with its Chairperson.

**Rule 4 - Observers**

The Observer capacity in the Committee shall apply mutatis mutandis to the Sub-Committee.

**Rule 5 - Rules of Procedure of the Committee**

The provisions of the Rules of Procedure of the Committee shall apply mutatis mutandis to all matters not specifically dealt with under the present Rules of Procedure of the Sub-Committee on Livestock.